ANESTHESIOLOGY® 2020 Annual Meeting Scientific Abstract Submission Guidelines

General Guidelines:
- Submission Deadline: **Monday, April 6, 2020**
- The presenting author for all abstract submissions will complete a conflict of disclosure form for all co-authors. **The submission will not be considered final until all disclosure information is complete.** April 6, 2020 is the deadline date to enter all co-author(s) disclosure.
- ASA Members submit for free. The ASA Nonmember submission fee is $25 USD.
- All abstracts will be presented electronically in 2020, except for the Featured Abstracts which will be presented in a paper/cloth poster format. All Abstract Group Discussion or eAbstract presenters must upload their electronic presentation by early October (instructions will be sent out in late August with information on how to upload your presentation).
- **ANESTHESIOLOGY® 2020 annual meeting scientific abstract embargo policy:** It is the policy of the ASA that all scientific abstracts accepted for presentation are embargoed (may not be published or publicized) until the date and time of presentation. Sharing accepted information with the media before then should be done only with permission of ASA’s Public Relations Department and after acceptance of the restriction that abstracts will not be published or publicized until the date and time of presentation.

Required Criteria:
The Committee on Scientific Advisory will score and select all submissions based on the following criteria.
1. Is this research meaningful and is the study design adequate?
2. Will this work bring a change to the way you practice?
3. Is the work innovative or novel?
4. Is there IRB approval?

Submission Steps:
**Affirmation Page: All boxes must be checked.**

**TITLE:**
- All case titles must be in English.
- Type your title directly in the space provided, or copy and paste it from a word-processing program.
- **Type your title in upper and lower case letters. Please do not type in all upper case letters, or hit return, title will wrap.**
- 100 character limit for title
- To use a special character(s) in your title, compose the title off line and then copy and paste the title in the space below.

**AUTHOR INFORMATION LIMIT:** No more than ten authors can be added to the abstract.
SESSION CATEGORY: Please select a session category that is relevant to your submission:


ABSTRACT SUBMISSION:
Notification to all authors will be e-mailed by early July 2020. Information about accepted abstracts will appear in the Annual Meeting electronic program guide, and will include the title, authors/institutions and the submitted summary. In addition, the full text for the accepted abstracts will appear publicly, under embargo, on the Annual Meeting Abstract website (www.asaabstracts.com) on September 28, 2020.

HOW TO ENTER YOUR ABSTRACT: Abstracts may be entered directly, uploaded using the "Upload a File Containing Your Abstract" link, or copied and pasted from a prepared document using the "Enter Abstract Text" button below. Do not include title or authors in this text. Any symbols in your abstracts will be retained in uploaded or pasted text. Limit your abstract to 3400 characters. Spaces do not count as characters. Each graphic or table counts as 320 characters. All tables must be submitted as an image.

ABSTRACT SUMMARY:
PLEASE NOTE: The size limit is 800 characters which will also include the authors and institution. Please enter ONLY the summary in the box below: The summary should be a two to three-line summary/description of your abstract that may only appear in the Annual Meeting guide. The material will not be considered in the grading or acceptance process for abstracts.