

# ANESTHESIOLOGY<sup>®</sup> 2020

OCTOBER 3-7 | WALTER E. WASHINGTON CONVENTION CENTER | WASHINGTON, D.C.

## **Medically Challenging Case/Quality Improvement Project Submission Guidelines**

Don't miss the opportunity to interact with fellow colleagues and discuss the challenging cases they have managed in their hospital or practice. This section provides physicians with a forum to share experiences and teach others how they handled a difficult situation. Presenters will receive feedback regarding how others might have proceeded under the same circumstances. All learning tracks will be represented so there is a case for every medical specialty.

### **NEW! Quality Improvement Project (QI) Presentations:**

The ASA is excited to announce a new poster session dedicated to showcasing quality improvement projects.

If you are interested in sharing your innovative quality improvement project or quality measures/analyses that you have implemented in your own practice, please indicate this below. All quality improvement projects will be presented in an electronic poster format if accepted.

***CME Credit will not be provided for the Medically Challenging Case or Quality Improvement poster sessions.***

### **General Submission/Session Guidelines**

#### **EXTENDED Submission Deadline: June 30, 2020 (11:59pm ET)**

- Submission is open to ASA members and non-members. Members may submit cases/projects for free. Non-members may submit cases/projects for \$25 per submission. If the submitter is not the presenting author, please enter the name and e-mail address of the presenter on the submission.
- All cases/projects will be presented in an electronic poster format. There will be no hard copy posters at the meeting. If the case/project is accepted, you will be required to create/upload the case/project to the ePoster On Demand system.
- All cases/projects will be available to conference registrants for viewing online through the ePoster On Demand website from September 28, 2020 – January 7, 2021. **Presenters must upload their final ePoster by early September 2020.**
- All Medically Challenging Case and QI presentations will be displayed on an assigned, timed ePoster monitor for 10 minutes. The presenter will present their case/project and discuss their findings with session attendees and expert moderators. Posters will advance automatically after 10 minutes.
- All accepted Medically Challenging Cases and QI Projects will be scheduled for presentation once during the conference either on Saturday, Sunday, or Monday. **Requests for changes to**

**the schedule will not be accepted due to the large number of presentations.** Presenters should be prepared to present their case/project at the date and time listed in their notification email or should provide ASA with an alternate presenter from their list of co-authors.

- The presenter and/or submitter will certify they were involved in the care of the patient and the preparation and submission of the case report. **Please make sure that ALL authors are added at the time of submission and before the May 26<sup>th</sup> submission deadline.**
- Changes to a submitted case/project will be reviewed and accepted on a case-by-case basis. Typically, only minor changes, grammatical changes, or changes to the author list will be made. **The presenter and/or submitter must request any changes to the submission or author list by Tuesday, June 30, 2020.** All change requests should be sent to Rachel Gutterman at [r.gutterman@asahq.org](mailto:r.gutterman@asahq.org).
- All Presenters will be notified by email as to whether or not their case/project was accepted for presentation. Make sure the presenter's email address is current through October 7, 2020 to ensure that all important communication is received. **All notifications will be sent by late July 2020.**

## Required Submission Fields

1. **Title** (Must be entered in Title Case, titles should **NOT** be entered in all caps)
2. **Author List**
3. **Author and Presenter Agreement**
4. **Learning Track/Category:**
  - Ambulatory Anesthesia
  - Cardiac Anesthesia
  - Critical Care Medicine
  - Fundamentals of Anesthesiology
  - Geriatric Anesthesia
  - Neuro anesthesia
  - Obstetric Anesthesia
  - Pain Medicine
  - Pediatric Anesthesia
  - Perioperative Medicine
  - Professional Issues
  - Regional Anesthesia and Acute Pain
5. **Case/Project Description** (100 words or less)
6. **Image/Table** (Optional) – Submitters may upload **one** image/table to supplement their case.