Admission Policy for the ASA-sponsored Certificate in Business Administration (CBA) Program

Date: 9/23/08

The Certificate in Business Administration Program (CBA) is a member-value program administrated and created by the American Society of Anesthesiologists. The goal of the admission policy is to maximize the benefits of the program to the members of the society.

Therefore, the admission policy is the following:

1. The CBA admission will be given preferentially to anesthesiologists who are physician members in good-standing* of the ASA in the following membership categories: Active, Life, Retired or Resident/Fellow.
    a. Fellows or Residents are permitted but must have endorsement of the residency or fellowship program director and the chair of the department included in the application.
    b. Further, the resident or fellow must have at least 2 years of management experience.
2. Non-member admission will be allowed only if there is space permitting after the deadline. Non-members may apply and be placed on the wait list. Only physicians and practice administrators are eligible for participation.
3. Requirements for non-member admission:
    a. Anesthesiologists and other physicians
        i. Member in good-standing of the AMA or a national medical specialty/subspecialty society.
        ii. Needs a recommendation from one ASA member.
    b. Non-member group practice administrators
        i. May only attend as a companion to an ASA member who is accepted into the same CBA class.
        ii. Must have earned at least a bachelor degree or have at least 24 months experience as an anesthesia practice administrator at the date the program commences.
        iii. Must be an employee or partner within the group of the companion ASA member.
        iv. Must be a full-time practice administrator within the group.
4. The admission policy will be referenced on the application and will be available on the ASA website.

*Good-standing = ASA member without any outstanding dues at the time of class selection